

2010 • 2011

Student Agenda

sample

Vincent Massey
Public School

10 Church Street
Bowmanville, Ontario
L1C 1S3

(905) 623-5502

CONTACT INFORMATION

Name	
Teacher	
In case of emergency, call	
at	

Board Mission

We educate our students to excel in learning, to succeed in life and to enrich our communities.

Board Motto

Educating for success!

School Motto

In a happy learning place, each child will have the opportunity to acquire the skills, knowledge and values to become a responsible, lifelong learner.



If you find this book, please return it to my school's office.



Vincent Massey Public School

905-623-5502

PRINCIPAL: P. Moffat
VICE-PRINCIPAL: T. Broadstock

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD SCHOOL YEAR CALENDAR 2010-2011 SUMMARY Elementary and Secondary

Thursday, September 2, 2010	P.A. Day – Elementary and Secondary
Friday, September 3, 2010	Board Designated Holiday – All Schools Closed
Monday, September 6, 2010	Labour Day – All Schools Closed
Tuesday, September 7, 2010	Classes Begin
Friday, September 24, 2010	P.A. Day – Elementary
Week of September 13, 2010	All JK/SK students are attending
Monday, October 11, 2010	Thanksgiving Day – All Schools Closed
Monday, October 18, 2010	P.A. Day – Elementary
Thurs., December 23, 2010 to Wed., January 5, 2011	December/Christmas Break – All Schools Closed
Thursday, January 6, 2011	Classes Begin for 2011
Thursday, February 3, 2011	Semester 2 Begins – Secondary
Friday, February 4, 2011	P.A. Day – Elementary Assessment Day and Secondary Professional Development Day
Monday, February 21, 2011	Family Day – All Schools Closed
Mon., March 14, 2011 to Fri., March 18, 2011 (incl.)	March Break – All Schools Closed
Friday, April 8, 2011	P.A. Day – Secondary Only – Ministry Day 2
Friday, April 22, 2011	Good Friday – All Schools Closed
Monday, April 25, 2011	Easter Monday – All Schools Closed
Monday, May 23, 2011	Victoria Day – All Schools Closed
Friday, June 10, 2011	P.A. Day – Elementary Only – Assessment Day
Wednesday, June 29, 2011	Last Instructional Day – Elementary Students
Thursday, June 30, 2011	P.A. Day – Elementary and Secondary

**Kawartha Pine Ridge DSB
MISSION**

**We educate our students to excel
in learning, to succeed in life and
to enrich our communities.**

**Kawartha Pine Ridge DSB
MOTTO
Educating for Success!**

**Vincent Massey Public School
MISSION**

**In a happy learning place, each
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STUDENT GUIDELINES

1. Homework Policy

Homework provides extended opportunities for students to develop their knowledge and skills. It develops work habits necessary for life-long learning. Homework may be:

- a. study/review
- b. projects/research
- c. reading
- d. work assigned and started in class

Suggested times:

Primary - up to 30 minutes

Junior - up to 45 minutes

Intermediate - up to 1 hour

Student Tips

- Try to establish a routine of doing homework at the same time and in the same place each day.
- Use your agenda to record all homework assignments.
- Pick a homework partner to check with if necessary.

2. School Materials

Students are supplied with texts, notebooks, paper, pencils, pens and coloured pencils. It is recommended that students have their own pencil case, backpack and calculator. Students should take care of all of their materials.

Students will be expected to pay for lost or damaged texts that were issued to them.

Student Tips

- Please make sure that all of your personal articles are clearly marked with your name.

3. Library

The student who is assigned a book will be ultimately responsible for its return in good condition. Students are required to demonstrate responsibility when using any materials or resources provided by the school. In case of loss or damage, the user is responsible.

Student Tip

- Think twice before lending textbooks or library books to friends.

4. Physical Education Routines

- a. For comfort, ease of movement and skill development it is strongly recommended that students wear comfortable clothing for gym. All students are required to have indoor running shoes for gym use that are kept at school. Gym running shoes may be worn as their all purpose indoor shoes.
- b. All Intermediate students are required to bring a change of clothes for gym.
- c. **All gym equipment** should be clearly labelled.
- d. Exemption from Physical Education activities is permissible only upon the recommendation of your doctor and with a note from home.

5. Absences

Compulsory attendance applies not only to regular school days, but also to special events and trips. While we encourage our pupils' regular attendance, children who are not well are best cared for at home. By remaining out of school, sick students will likely recover more quickly and prevent the spread of illness to others.

6. Safe Arrival Program

We are again conducting a Safe Arrival programme on a daily basis at Vincent Massey School. If your child will either be late arriving or

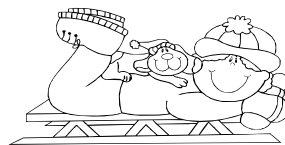
not in attendance, you could assist us greatly by ensuring that a parent or guardian calls the school prior to 8:30 a.m. There will be an answering service throughout the evening and prior to 8:00 a.m., so that you may call the school. The number to call is 905-623-5502.

IF A STUDENT IS NOT IN SCHOOL AND IS NOT ACCOUNTED FOR BY A NOTE OR PHONE CALL, THE SCHOOL WILL INITIATE A CALL HOME , A CALL TO THE PARENT AT WORK OR A CALL TO THE EMERGENCY NUMBER ON FILE.

Children who are late for school, for any reason, **must sign in at the office** prior to heading to class.

7. Yard Supervision

All parents are reminded that yard supervision begins at 8:15 a.m. and school buses arrive after this time. For this reason students who walk to school, or are dropped off by car, should not arrive prior to 8:15 a.m.



A reminder that cars are not permitted in the bus loading zone.

8. School Entry/Exit

Students are to enter the school at the bell using the doors assigned for their class. Classes are expected to line up quietly before they are asked to enter the building. **No student**

entry or exit is allowed through the main doors at the front unless the student is late.

9. Student Arrival

It is the parents' responsibility that students arrive at school on time and ready to work. Teachers begin class instruction for the day at 8:30 a.m. As well as disrupting the class, a late student may miss important information for the day's work. It is important that students learn the value of being on time.

10. To Release a Student

We request that parents **send a note to the teacher** should you wish your child to be released early. Telephone calls during the school day to make these arrangements cause unnecessary interruptions in classrooms and the office. The note should indicate the time, date and reason for your request.

When picking up a child at school for an appointment or to take them to lunch, we request that the adult **report to the office for their child to be signed out.**

Parents please note: Phone arrangements should only be made in cases of emergency situations and please do not leave a message on the answering machine regarding changing arrangements.

11. Balanced Day

The 2010-2011 timetable will be as follows:

8:30 Entry bell rings

8:30-10:10 100 Minutes
Instructional Block

10:10-10:50 First Nutrition Break
Primary/Junior students would eat first while the Junior/Intermediate students play outside. The students then switch - the Junior/Intermediate students come inside to eat while the Primary/Junior students go out to play.

10:50-12:30 100 Minutes
Instructional Block

12:30-1:10 Second Nutrition Break
As above.

This is the only nutritional break that students are allowed to go home for lunch.

1:10-2:50 100 Minutes
Instructional Block

2:50 Dismissal Bell & Buses

We still receive a small number of notes requesting permission for students to leave the school grounds at lunchtime, and this presents concerns for us when we are trying to assume responsibility for the safety of all our students. We cannot accept responsibility for students when they leave the school grounds.

Students may only leave the school at lunch hour to go home for lunch or out to lunch with an adult.



12.

👉 ALLERGY ALERT 👈 NUT SAFE SCHOOL

Our school has several students who have life-threatening allergies to nuts. We are asking for your support and co-operation in refraining from sending nuts or nut products to school. We need to maintain the safety of these students by ensuring that they do not come in contact with nuts, nut products and surfaces with nut products on them (e.g. door handle touched by someone with peanut butter on his/her fingers, water fountain handles, etc.). Your help and support in promoting a safe environment at our school is greatly appreciated.

13. Medication Policy

In keeping with board policy, the staff is not allowed to keep or administer any medication to a student without first receiving a form signed by the parent and the doctor. This form may be obtained from the school office. All medications are kept in a locked cabinet in the office. A record is kept of all medications administered at school, including those administered by the students. This means that no student should have any medications in their classroom or on their person. **All medications must be stored at the office.**



14. Individualized Emergency Response Plan

Students with any potentially life threatening illnesses or medical conditions must have a completed individualized emergency response plan on file at the office. It should be updated yearly so that school personnel know the safest way to deal with an emergency. Please contact the office for more information.

15. Dress Code

Please note “Code of Conduct 4.15”.

For health and safety reasons, indoor shoes will be required for each student. Jackets, hats and outerwear will be removed upon entering class. Students should dress appropriately for the weather.

Student Tip

16. Bicycle Safety

A significant number of our grades 1-8 students are riding their bicycles to and from school. To help ensure safe travelling for everyone, it would be appreciated if parents could take some time to review proper riding practices with their children, including the legal requirement for bicycle helmets. Also, students should be reminded that for safety reasons bicycles are to be **walked** at all times when on school property.

Student Tips

- Lock your bike at school.

- Do not leave your bike in the schoolyard overnight, even if it is locked.

17. School Telephone

Students will only be allowed to use the school telephone in an **emergency**. A note signed by the teacher must be shown upon arrival at the office.

18. Lost and Found

Student(s) should not bring valuable items to school as the school will not be responsible for lost or stolen items.

A lost and found box is maintained at the school. With staff permission, each student may visit this box to search for and claim belongings. Parents are welcome to visit the school and search for family possessions.

At the end of each term, the articles in this box will be displayed so that student and/or parents may claim them. Items not claimed at these times will be given to a charitable organization.

19. Emergency Procedures

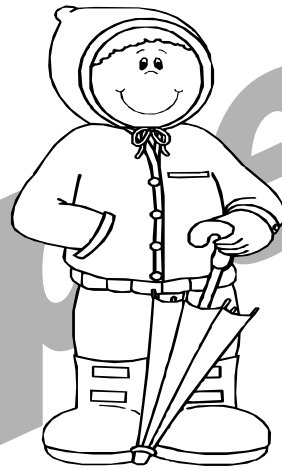
In the event of an emergency when school operations are affected by inclement weather or heating plant failure, the following guidelines will be followed:

1. Stormy Days: If buses are not running radio announcements will be made on 94.9 FM, 1350 AM, (both known as MAGIC 94.9 FM). During inclement weather conditions, these stations will keep you up-dated on

deteriorating weather conditions and bus cancellations prior to the beginning of the school day. **The school will remain open when buses are not running.**

Please do not call the school to inquire about bus cancellations and/or school closures. This information will be provided by the radio stations. Remember that the new name to listen for is **Kawartha Pine Ridge District School Board.**

www.stsco.ca for bus cancellations



20. Busing Instructions To Students

Safety First : It is a good idea to review, from time to time, some basic safety rules. When riding on a school bus, students are expected:

- to follow the directions and instructions provided by the driver
- to board and leave the bus in an orderly manner
- to remain in their seats when the bus is moving

- to follow the hands off policy established in the school's Code of Conduct

Any behaviour which distracts the driver's attention from other traffic or from the prevailing road conditions is a safety issue. For this reason, students whose behaviour gives cause for concern regarding the safety of other students on the bus **may lose the privilege of riding on the bus.**



Student Tips

- Keep well back of the travelled portion of the road at the boarding points until the bus has stopped.
- Do not move toward the bus until it has stopped.
- Board the bus in an orderly manner.

School Code of Conduct

The Vincent Massey P.S. Code of Conduct sets clear standards of behaviour for all members of the school community - students, staff, parents, community partners, volunteers and visitors - and is based on the Kawartha Pine Ridge District School Board (KPRDSB) Code of Conduct and the new Provincial Code of Conduct, effective February 1, 2008.

This Code of Conduct applies at school, during school-related or school-sponsored activities and to

events that happen outside of school but might have an impact on the school climate. This Code of Conduct includes cyberbullying.

It is important to note that the new Code of Conduct strives to make schools safer by focussing on promoting positive behaviour, on providing early and ongoing intervention, on preventing inappropriate behaviour and on addressing inappropriate behaviour with appropriate consequences. As a result, it makes a shift away from a punitive approach to incidents of harm and wrongdoing to a new approach that seeks to correct the inappropriate behaviour and, in KPRDSB, to repair the harm that has been caused.

Progressive discipline and restorative practices are two of the supports available to schools when working with inappropriate behaviour or conduct, and principals will use both strategies when considering the most appropriate way to respond to each situation in order to provide students with the opportunity to learn from the choices they make.

SCHOOL CODE OF CONDUCT

1. School Code of Conduct

(Every school shall use the following for the school Code of Conduct.)

The Ministry of Education requires that all schools develop a code of conduct which communicates the standards of behaviour to all the members of the school community and the types of behaviour expected

from them. Members of the school community include: students, staff, parent(s)/guardian(s) and others such as visitors, volunteers.

Codes of Conduct must be reviewed at least every three years. School principals must consult with students, staff, the School Council and the superintendent in this review. School Codes of Conduct must be consistent with the provincial code and aligned with Board Policy No. ES-1.1, Safe, Caring and Restorative Schools and this Administrative Regulation.

The Board recognizes that all students, parent(s)/guardian(s), teachers and staff have the right to be safe, and feel safe in their school community.

This school Code of Conduct has been developed in accordance with the guiding principles of the Safe, Caring and Restorative Schools Policy and the Ontario Code of Conduct in order to create a common philosophy and understanding upon which safe learning and working environments can be maintained for all school community members. It is applicable to students while at school or engaged in a school-related activity or in other circumstances where engaging in the activity has an impact on the school climate.

2. School Code of Conduct Responsibilities

(Every school shall use the following rights and responsibilities for the school Code of Conduct.)

In order to uphold the right of all school members to access a safe

school community, there are a number of responsibilities for which all school members must be accountable to ensure a safe and/or positive learning environment.

2.1 Common School Community Member Responsibilities

Every member of the school community has the responsibility to:

- 2.1.1 contribute to make the school environment safe and conducive to learning/working, free from discrimination, physical and/or psychological abuse;
- 2.1.2 be a partner in the school community and to work co-operatively with each other; and
- 2.1.3 model appropriate behaviour and to support the Code of Conduct by upholding the standards of behaviour.

2.2 Additional Student Responsibilities

Each student has the additional responsibility to:

- 2.2.1 exercise self-discipline, follow the established rules and accept responsibility for their actions based on age and individual ability;
- 2.2.2 come to school prepared, on time and ready to learn;
- 2.2.3 show respect for themselves, for others and for those in authority; and
- 2.2.4 refrain from bringing anything to school that may

compromise the safety of others.

2.3 **Additional Teaching Staff Responsibilities**

Teaching staff have the additional responsibility to:

- 2.3.1 help students work to their full potential and develop their self-worth;
- 2.3.3 communicate regularly and meaningfully with parent(s)/guardian(s);
- 2.3.4 discipline fairly and consistently in a manner in keeping with the Administrative Regulation on Discipline/Code of Conduct, and the school Code of Conduct;
- 2.3.5 be on time and prepared for all classes and school activities;
- 2.3.6 prepare students for the full responsibilities of citizenship; and
- 2.3.7 safeguard students from persons or conditions which interfere with the learning process.

2.4 **Additional Parent(s)/Guardians(s) Responsibilities**

Parent(s)/guardians(s) has/have the additional responsibility to:

- 2.4.1 attend to their child's physical and emotional well-being;
- 2.4.2 show an active interest in their child's school work and progress;
- 2.4.3 communicate regularly with the school;

- 2.4.4 help their child be neat, clean, appropriately dressed, and prepared for school;
- 2.4.5 ensure that their child attends school regularly and on time;
- 2.4.6 promptly report to the school their child's absence or late arrival;
- 2.4.7 become familiar with the Code of Conduct and school rules;
- 2.4.8 encourage and assist their child in following the rules of behaviour; and
- 2.4.9 assist school staff in dealing with disciplinary issues.

3. **Standards of Behaviour**

3.1 **Respect, Civility and Responsible Citizenship**

All school members must:

- 3.1.1 respect and comply with all applicable federal, provincial and municipal laws;
- 3.1.2 demonstrate honesty and integrity;
- 3.1.3 respect differences in people, their ideas and opinions;
- 3.1.4 treat one another with dignity and respect at all times, and especially when there is disagreement;
- 3.1.5 respect and treat everyone fairly, regardless of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, age, marital status, family status, or handicap (Human Rights

Code, R.S.O. 1990, c. H.19, s.1.);

- 3.1.6 respect the rights of others;
- 3.1.7 show proper care and regard for school property and property of others;
- 3.1.8 take appropriate measures to help those in need;
- 3.1.9 use non-violent means to resolve conflict;
- 3.1.10 dress in a manner that is appropriate to school activities with regard to exposure, cleanliness and/or message;
- 3.1.11 respect persons who are in a position of authority; and
- 3.1.12 respect the need of others to work in an environment of learning and teaching.

3.2 **Physical and Emotional (or Psychological) Safety**

3.2.1 **Weapons**

The following will not be tolerated:

- 3.2.1.1 possession of any weapon or replica weapon, including but not limited to firearms;
- 3.2.1.2 use of any object to threaten or intimidate another person; and/or
- 3.2.1.3 causing injury to any person with an object.

3.2.2 **Alcohol and Drugs**

The following will not be tolerated:

- 3.2.2.1 possession of, or being under the influence of, or providing others with, alcohol or restricted drugs.

3.2.3 **Physical Aggression**

The following will not be tolerated:

- 3.2.3.1 inflicting or encouraging others to inflict bodily harm on another person; and/or
- 3.2.3.2 intimidation.

3.2.4 **Non-physical Aggression**

The following will not be tolerated:

- 3.2.4.1 emotional, sexual or racial actions that hurt an individual or a group of individuals;
- 3.2.4.2 threatening physical harm, bullying or harassing others; and/or
- 3.2.4.3 use of any form of discrimination.

Further to all these standards of behaviour, it is expected that all school members will seek staff assistance, if necessary, to resolve conflict peacefully.

4. **School Code of Conduct Rules**

(Every school shall use the following Rules for the school. The principal, in consultation with school community members, may add rules to reflect the uniqueness of the school.)

- 4.1 students must be allowed to learn;
- 4.2 teachers must be allowed to teach;
- 4.3 physical, verbal (oral or written), sexual or psychological abuse, bullying, or discrimination on the basis of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, age, marital status, family status, or handicap (Human Rights

- Code, R.S.O. 1990, c. H.19, s.1.) is not permitted; and
- 4.4 damage to property in the school environment (including school grounds, school buses, on school excursions) is not permitted.
- NOTE:** The principal may also apply these rules to a pupil when the pupil's conduct outside the school environment negatively impacts on the school.
- 4.5 students will follow the rules of school conduct while on any field trip or school-related activity;
- 4.6 skateboards, roller blades, scooters and bikes are not to be used on school property;
- 4.7 outdoor clothing, including hats, caps and bandanas, are not to be worn during class times/in the school building;
- 4.8 intermediate students are required to change into athletic attire for physical education classes. Physical education clothing must follow dress code expectations;
- 4.9 vulgar or profane language is not acceptable (shall use proper and acceptable language);
- 4.10 students must identify themselves to school staff upon request;
- 4.11 students are expected to participate productively and actively in school curriculum;
- 4.12 students are expected to bring notes to explain absences;
- 4.13 smoking and possession of tobacco, matches, lighters or other prohibited items are not permitted on school property and will result in immediate suspension; and
- 4.14 cell phones, pagers, other communication devices are not permitted at school;
- 4.15 **School Dress Code:** Students will dress appropriately for the school environment. This includes:
- clothing which covers shoulders to mid-thigh; midriff is covered;
 - no spaghetti straps, no muscle shirts, no clothing advertising inappropriate products or messages including alcohol, tobacco, drugs or profanity, putdowns;
 - undergarments cannot be exposed;
 - appropriate jewelry and accessories; e.g. no studded/spiked jewelry or belts; no necklaces made from bullet casings;
 - Any student wearing clothing that is deemed inappropriate will be required to cover up, change or turn the offensive message to the inside

5. School Code of Conduct Procedures

(The principal will outline in the school the common practices and procedures of the school. These may include daily routines that impact on behaviour, i.e., in classrooms, the use of lockers, lunchtime, hall monitoring, playground, buses, attendance, general deportment.)

- 5.1 Signage
 - 5.1.1 Signs will be posted directing visitor(s) to begin their visit at the office
- 5.2 Students do not go home at lunchtime without a note;
- 5.3 Parent volunteers wear identification tags;
- 5.4 Police checks are required for all volunteers in the school; New volunteers to the school must register on www.kprdsb.ca website after they apply for their police check.
- 5.5 Teachers wearing orange vests supervise the yard using walkie talkies. Students must have a clothespin from a teacher supervisor to enter the school;
- 5.6 Most school doors are kept locked during the day;
- 5.7 Peer helpers are used as recess leaders, office helpers and mentors;
- 5.8 Safety patrollers are on duty before and after school;
- 5.9 Students line up to enter the school. Students enter and exit the school at their

assigned doors unless reporting to the office for a late slip;

- 5.10 Teachers meet their classes at the doors;
- 5.11 Morning announcements update student and staff about safety issues;
- 5.12 The Safe Arrival program checks for late and absent students;
- 5.13 Parents wait for students outside during dismissal time;
- 5.14 Indoor running shoes are required by students;
- 5.15 Hats are not worn in the school;
- 5.16 Bicycles, scooters, skateboards and roller blades must be walked or carried on school property.
- 5.17 Dogs are not permitted on school property.

6. Strategies to Promote Acceptable Behaviour

strategies in addition to the following list.)

- 6.1 **Prevention Strategies**
 - 6.1.1 Establish a positive school climate;
 - 6.1.2 maintain effective classroom management;
 - 6.1.3 use of encouragement, reinforcement, and rewarding;
 - 6.1.4 promote social skills development;

- 6.1.5 provide information regarding anger management programs;
- 6.1.6 utilize peer counselling and conflict resolution; Kelso/Be Cool
- 6.1.7 use of home-school communication.

6.2 Supportive Intervention Strategies

- 6.2.1 Use of teachable moment;
- 6.2.2 use of verbal redirection, reminders and reinforcement;
- 6.2.3 use of active listening;
- 6.2.4 use of choices;
- 6.2.5 use of restorative practices and other problem solving techniques;
- 6.2.6 use of behavioural contracts;
- 6.2.7 use of outside agencies;
- 6.2.8 use of interviews/discussion; and/or
- 6.2.9 use of school / Board /community resources.

7. Consequences for Unacceptable Behaviour

Consequences shall be appropriate to the individual, related to the circumstances and/or actions and progressive when appropriate.

(Consequences will be most successful in changing behaviour when combined with the Supportive Intervention Strategies. The principal, in consultation with school community members, may outline consequences similar to the following.)

- 7.1 Consequences may include the following:
 - 7.1.1 restorative practice;
 - 7.1.2 warnings;
 - 7.1.3 time-outs;
 - 7.1.4 time-owed;
 - 7.1.5 restricted privileges;
 - 7.1.6 restitution, i.e. financial, community service;
 - 7.1.7 suspension; and/or
 - 7.1.8 expulsion.
- 7.2 In accordance with provincial directives, parent(s)/guardian(s) and pupils are advised that the following infractions will result in a suspension and will be considered for expulsion:
 - 7.2.1 The pupil commits one or more of the following infractions while at school or engaged in a school-related activity
 - 7.2.1.1 possessing a weapon including a firearm,
 - 7.2.1.2 using a weapon to cause or to threaten bodily harm to another person,
 - 7.2.1.3 committing physical assault on another person that causes bodily harm requiring treatment by a medical practitioner,
 - 7.2.1.4 committing sexual assault,
 - 7.2.1.5 trafficking in weapons or in restricted drugs,
 - 7.2.1.6 committing robbery, and/or
 - 7.2.1.7 giving alcohol to a minor.

- 7.3 In accordance with provincial directives, parent(s)/guardian(s) and pupils are advised that the following additional infractions may result in a suspension and may be considered for expulsion:
- 7.3.1 the pupil commits an infraction in the school community, and the infraction has an adverse effect on the school;
- 7.3.2 the pupil's pattern of behaviour is so refractory that the pupil's presence is injurious to the effective learning environment of others;
- 7.3.3 the pupil has engaged in activities that
- 7.3.3.1 cause the pupil's presence in the school to be injurious to the physical or emotional well being of other pupils or persons in the school, and/or
- 7.3.3.2 cause extensive damage to school property at the pupil's school or to property located on the premises of the pupil's school; and
- 7.3.4 the pupil demonstrated, through a pattern of behaviour that the pupil has not prospered by the instruction available and that the pupil is persistently resistant to making the changes behaviour which would enable the pupil to prosper.
- 7.4. In accordance with provincial directives, parents/guardians and pupils are advised that the following infractions may result in a suspension:
- 7.4.1 uttering a threat to inflict serious bodily harm on another person,
- 7.4.2 possessing alcohol or restricted drugs,
- 7.4.3 being under the influence of alcohol,
- 7.4.4 swearing at a teacher or at another person in a position of authority, and/or
- 7.4.5 committing an act of vandalism that causes extensive damage to school property at the pupil's school or to property located on the premises of the pupil's school.
- 7.5 In addition, the Kawartha Pine Ridge District School Board will also consider a suspension for the following infractions:
- 7.5.1 persistent opposition to authority,
- 7.5.2 habitual neglect of duty,
- 7.5.3 the willful destruction of school or Board property,
- 7.5.4 the use of profane or improper language, and
- 7.5.5 conduct injurious to the moral tone of the school or to the physical or emotional well-being of self or others in the school.

8. School Code of Conduct Expectations of Staff

If staff contravene the school Code of Conduct, consequences will follow related Board personnel policies, and professional standards.

Bullying and Cyberbullying

Bullying is a serious issue and is not acceptable on school property, on school buses, during school-sanctioned activities or online (cyberbullying). Bullying, including cyberbullying, has now been added to the list of activities that may result in a suspension from school.

According to the Ministry of Education, bullying is defined as follows:

Bullying is typically a form of repeated, persistent, and aggressive behaviour directed at an individual or individuals that is intended to cause (or should be known to cause) fear and distress and/or harm to another person's body, feelings, self-esteem, or reputation. Bullying occurs in a context where there is a real or perceived power imbalance.

Bullying takes many forms including physical, verbal, social and electronic. Below are examples of each form of bullying.

- **Physical** bullying is defined as hitting, shoving, tripping, stealing or damaging property.
- **Verbal** bullying involves name calling, mocking or making racist, sexist or homophobic comments.

- **Social** bullying often involves excluding others from a group or activity (shunning) or spreading gossip or rumours about them.
- **Electronic** bullying or **cyberbullying** entails spreading rumours, hurtful comments, images and/or gossip through the use of personal electronic devices or technology, including but not limited to email, cellphones, the Internet and text messaging.

No form of bullying is acceptable, and when bullying occurs, principals will consider the most appropriate way to respond to each situation based on a number of factors including the students' ages and their academic, personal and behavioural histories.

Personal Electronic Devices

(PEDs) PEDs are wireless and/or portable electronic handheld equipment that include, but are not limited to, existing and emerging mobile communication systems and smart technologies (cell phones, smartphones, walkie-talkies, pagers, etc.), portable internet devices (mobile managers, mobile messengers, Blackberry handsets, etc.), Personal Digital Assistants (PDAs) (Palm organizers, pocket PCs, etc.), MP3 Players, iPods, Walkman devices, etc.), digital or film cameras, digital or analogue audio recorders or video recorders (tape recorders, camcorders, etc.), spy gadgets (spy cameras, covert listening devices, etc.) and any other convergent communication technologies that do any number of previously mentioned functions.

PEDs also include any current or emerging wireless handheld technologies or portable information technology systems that can be used for word processing, wireless Internet access, image capture/recording, sound recording and information transmitting/receiving/storing, etc.

Students are advised that all personal electronic devices (PEDs) are to be left at home. However, there are exceptions to this expectation. For example, students may use personal electronic devices if they are an identified support for their learning (e.g. part of an individual education plan or an accommodation supported by the classroom teacher/principal or designate.) Students may also use PEDs if they have permission of their classroom teacher for a special project.

Cell phones are not to be used at any time while on school property. If a student requires the use of a phone while at school for academic reasons

or emergencies, they will be permitted to use the office phone..

Where violations in expectations occur, consequences will follow progressive discipline guidelines and may result in a range of responses that align with both Ministry and Board policy. When infractions are repeated and ongoing, consequences can range from being asked to turn in the PED to the school principal, to removal of a student's privilege to have a personal electronic device at school up to and including suspension and expulsion.

Ultimately, it is at the discretion and authority of the principal (or his or her designate) whether PED usage compromises or interferes with school security, personal safety, individual privacy or academic integrity.

Students should also note that the Board and its schools are not responsible for lost, stolen or damaged personally-owned PEDs.

Monday, September 6, 2010

parent/guardian
initials

Tuesday, September 7, 2010

parent/guardian
initials

Wednesday, September 8, 2010

parent/guardian
initials

sample

Thursday, September 9, 2010

parent/guardian
initials

Friday, September 10, 2010

parent/guardian
initials

Sample

Notes

Notes section with horizontal lines for writing.

September						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

2010

Monday, September 13, 2010

parent/guardian
initials

Tuesday, September 14, 2010

parent/guardian
initials

Wednesday, September 15, 2010

parent/guardian
initials

sample

Thursday, September 16, 2010

parent/guardian initials

Lined writing area for Thursday, September 16, 2010.

Friday, September 17, 2010

parent/guardian initials

Lined writing area for Friday, September 17, 2010.

Sample

Notes

Lined writing area for notes.

September						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

2010

Monday, September 20, 2010

parent/guardian
initials

Tuesday, September 21, 2010

parent/guardian
initials

sample

Wednesday, September 22, 2010

parent/guardian
initials

Thursday, September 23, 2010

parent/guardian initials

Lined writing area for Thursday, September 23, 2010.

Friday, September 24, 2010

parent/guardian initials

Lined writing area for Friday, September 24, 2010.

Sample

Notes

Lined writing area for notes.

September						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

2010

Notes

sample

Notes

sample



KAWARTHA PINE RIDGE
DISTRICT SCHOOL BOARD

CHARACTER

makes a difference!

As a member of my community:

Respect

I am polite, courteous and caring. I value myself and others. I treat all people with dignity and uphold their rights. I protect property and our environment.

Responsibility

I am responsible for my thoughts, words and actions. I am accountable for my actions. I admit my mistakes and work to correct them. People can depend on me to honor my commitments. I demonstrate active citizenship.

Honesty

I am sincere, truthful and trustworthy.

Integrity

I behave in a way that honors the moral values that no one else is around. I do not engage in actions that assist in cheating or falsifying records.

Empathy

I respect the feelings of others. I seek to understand what others are thinking to appreciate their perspectives. I listen and consider their views, even though we may not always agree. I interact with kindness and compassion.

Fairness

I am sensitive to the needs of individuals. I include others and value their uniqueness. I celebrate diversity. I treat people with the dignity and consideration with which I would like to be treated. I gather as much information as possible in order to make a decision that is just.

Initiative

I am eager to do what needs to be done without being prompted by others. I seize opportunities and willingly take the steps necessary towards achieving a goal.

Perseverance

I finish what I start even when it is difficult. I do not give up when faced with challenges or obstacles. I complete all tasks and assignments to the best of my ability.

Courage

I face challenges directly. I speak up for myself and others even when it may be unpopular. I ask for help when necessary. I recognize risks and dangers and do not take unwise chances to please others.

Optimism

I have a positive attitude. I see challenges as opportunities. I think, speak and act to make the world a better place. I have hope for the future.



sample

sample

VINGIN MURPHY
PUBLIC SCHOOL



www.computercomposition.ca

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